

REGIONAL GOVERNING BOARD

MINUTES

January 24, 2005
1645 'N' Street, Suite A
Lincoln, NE

MEMBERS PRESENT: Larry Zadina, Butler County; Jerry Galusha, Fillmore County; Allen Grell, Gage County; Terry Keebler, Johnson County; Deb Schorr, Lancaster County; Monty Lovelace, Nemaha County; Joy Schroder, Otoe County; Kay Laun, Pawnee County; Dennis Hendricks, Polk County; Janet Henning, Saline County; Doris Karloff, Saunders County; Bob Elwell, Seward County

MEMBERS ABSENT: Marvin Yost, Jefferson County; Bill Ely, Richardson County; Lawrence Traudt, Thayer County; Ken Stuhr, York County

OTHERS PRESENT: Wayne Price, Blue Valley; Carol Crumpacker, Child Guidance Center; Dean Settle and Travis Parker, CMHC; Jim Baird and Patti Schumann, Cornhusker Place; Julie Hippen, Lutheran Family Services; Linda Wittmuss, HHS; Deb Shoemaker, BHAC; Melia Cook, Jeff Santema's office; and Deanna Gregg, C.J. Johnson, Ardi Korver, Kim Michael, Sandy Morrissey, and Paul Van De Water, Region V Systems

The meeting was called to order at 10:49 a.m.

HOUSEKEEPING AND ROLL CALL

Roll Call: Yes: Butler County, Fillmore County, Gage County, Johnson County, Lancaster County, Nemaha County, Otoe County, Pawnee County, Polk County, Saline County, Saunders County, Seward County

Absent: Jefferson County, Richardson County, Thayer County, York County

ADDITIONS TO AGENDA

- Schorr: Add Integrated Care Coordination Unit (ICCU) as Item P under Action / Priority Items.
- Karloff: Replace Item A under Action / Priority Items with BHAC Representation.
- Korver: Change Item K under Action / Priority Items to be a motion item.
- Elwell: Add Mileage Rate as Item Q under Action / Priority Items

Keebler made a motion, seconded by Hendricks, to approve the additions to the agenda.

Roll Call: Yes: Butler County, Fillmore County, Gage County, Johnson County, Lancaster County, Nemaha County, Otoe County, Pawnee County, Polk County, Saline County, Saunders County, Seward County

Absent: Jefferson County, Richardson County, Thayer County, York County

Motion carried.

AGENCY PRESENTATION

CMHC: Settle and Parker presented a brief overview of the Mental Health Jail Diversion Project. Questions were asked and answered regarding funding, recidivism rate, and services received.

ACTION / PRIORITY ITEMS

BHAC Representation: Grell made a motion, seconded by Schorr, to re-elect Schroder as BHAC representative for 2005.

Roll Call: Yes: Butler County, Fillmore County, Gage County, Johnson County, Lancaster County, Nemaha County, Pawnee County, Polk County, Saline County, Saunders County, Seward County

Abstain: Otoe County

Absent: Jefferson County, Richardson County, Thayer County, York County

Motion carried.

Minutes

November 8, 2004 (Regular) & November 8, 2004 (Joint Executive): Schroder made a motion, seconded by Hendricks, to approve the November 8 RGB Meeting minutes and the November 8 Joint Executive Committee Meeting minutes.

Roll Call: Yes: Gage County, Johnson County, Lancaster County, Otoe County, Polk County, Saunders County, Seward County

Abstain: Butler County, Fillmore County, Nemaha County, Pawnee County, Saline County

Absent: Jefferson County, Richardson County, Thayer County, York County

Motion carried.

Schorr made a motion, seconded by Grell, to ratify the officer elections made earlier at the Region V Services' meeting, electing Karloff as Chair, Schroder as Vice Chair, Schorr as Secretary, and Elwell as Treasurer. Michael reminded the newly elected officers that they will also serve on the Personnel Committee.

Roll Call: Yes: Butler County, Fillmore County, Gage County, Johnson County, Lancaster County, Nemaha County, Otoe County, Pawnee County, Polk County, Saline County, Saunders County, Seward County

Absent: Jefferson County, Richardson County, Thayer County, York County

Motion carried.

Behavioral Health Reform: Johnson reported the Lancaster County Board has not yet approved CMHC to be an active member of the ACT Team. There is a meeting Thursday at 11:15 a.m. to discuss this. Lutheran Family Services, Blue Valley, Houses of Hope, and the Mental Health Association have agreed to combine the emergency community support, crisis response teams, intensive case management, and the

crisis phone line into one program.

Johnson reported proposals are due by January 25 for the behavioral health reform funding. The \$1.5 million to be awarded is for the entire state and is only for this year. The Harvest Project and increasing short-term residential beds are two of the priority recommendations.

RFA Process: Johnson explained the RFA is the annual budget process in which providers submit continuation of service requests. The requests are reviewed by the review committee (consumers, BHAC members, and Board members) and are forwarded to the BHAC and Board. Each request receives a 1-, 2-, or 3-year endorsement, or, if need be, is placed on review status. Within the next two weeks, Region V will mail a tentative schedule for the RFA process and will send an e-mail regarding a potential review date.

February 16, at the Embassy Suites, the state is holding a meeting to discuss changing all services to non-fee for service funding (i.e., if a service uses a certain amount of money annually, that's the amount allocated to the service; there is no hour-per-hour billing). This type of funding promotes fiscal and outcomes accountability.

General Assistance Update: At the last Board meeting, the Board approved Region V to begin investigating the general assistance programs in each county to develop a standard process, which allows local control in emergency situations. Johnson was to report on the progress at the next Board meeting. He has received contracts from 14 counties, and he has also received the standards and legislative requirements. He will be reviewing the information to regionally formalize general assistance with uniform standards.

BHAC Application Process: Shoemaker reported and explained the BHAC recommendations for the application process:

- 1) *Conduct background checks on new members:* BHAC members agreed with this.
- 2) *Conduct background checks for present members:* BHAC members agreed with this.
- 3) *Conduct background checks every two years, per Region V's current policy for staff members:* A brief discussion followed regarding the cost and need for this. BHAC members do not feel this is as important as items 1 and 2.
- 4) *Conduct background checks in accordance with Region V's current procedures:* BHAC members agreed with having the same checks as conducted on staff members.
- 5) *"Application Process for BHAC Appointment" flowchart:* Per Buntain's e-mail, by law, the BHAC is a public body and cannot go into closed session to discuss appointment of a new member. It was suggested not to present an applicant's incident report at the BHAC meeting and to leave discretion of which applicant should move forward for appointment up to Johnson, Michael, and the BHAC chair. Mahoney asked what the criteria for screening would be (i.e., how many years back would the check go, how severe of offense would pass, etc.). Shoemaker reminded the group that, at one time, the BHAC tried to establish criteria, but the BHAC decided not to use criteria because of creating boxes/limitations. It was suggested that a general operating statement be added to the "Application Process for BHAC Appointment" flowchart. Gajardo made a motion, seconded by Mahoney, to recommend the Board approve #1, #2, #4, and #5 with the revisions to the "Application Process for BHAC Appointment" flowchart based on this discussion.

The BHAC's final recommendation was for the Board to approve #1, #2, #4, and #5 with the revisions to the "Application Process for BHAC Appointment" flowchart.

Discussion followed regarding not conducting regular background checks on BHAC members since they could serve on the committee for up to nine years.

Grell made a motion, seconded by Schorr, to approve conducting background checks every three years (Item #3) on current BHAC members.

Schorr asked that the Board be informed as to the total cost after the first round of checks.

Roll Call: Yes: Butler County, Fillmore County, Gage County, Johnson County, Lancaster County, Nemaha County, Otoe County, Pawnee County, Polk County, Saline County, Saunders County, Seward County

Absent: Jefferson County, Richardson County, Thayer County, York County

Motion carried.

Grell made a motion, seconded by Zadina, to approve the BHAC membership process including the amended "Application Process for BHAC Appointment" flowchart (items #1, #2, #4, & #5).

Roll Call: Yes: Butler County, Fillmore County, Gage County, Johnson County, Lancaster County, Nemaha County, Otoe County, Pawnee County, Polk County, Saline County, Saunders County, Seward County

Absent: Jefferson County, Richardson County, Thayer County, York County

Motion carried.

Agency Requests

Blue Valley Mental Health Center Request #1, Blue Valley Mental Health Center Request #2, Lutheran Family Services (CF STAR), and Contract Amendment Requests: Van De Water presented the provider requests and the amendments to the state contract. Schroder made a motion, seconded by Hendricks, to approve all of the requests as presented (Appendix A).

Roll Call: Yes: Butler County, Fillmore County, Gage County, Johnson County, Lancaster County, Nemaha County, Otoe County, Pawnee County, Polk County, Saline County, Saunders County, Seward County

Absent: Jefferson County, Richardson County, Thayer County, York County

Motion carried.

Prevention Mini-Grant Standards: Morrissey presented the revised standards. Elwell made a motion, seconded by Keebler, to approve the revised standards as presented.

Roll Call: Yes: Butler County, Fillmore County, Gage County, Johnson County, Lancaster County, Nemaha County, Otoe County, Pawnee County, Polk County, Saline County, Saunders County, Seward County

Absent: Jefferson County, Richardson County, Thayer County, York County

Motion carried.

LUNCH BREAK

12:06 p.m. - 12:32 p.m.

Provider Surveys

Revised Site Visit: Korver presented the revised site visit follow-up survey and explained it will be completed by the agency and program directors. Elwell made a motion, seconded by Schroder, to approve utilization of the survey.

Roll Call: Yes: Butler County, Fillmore County, Gage County, Johnson County, Lancaster County, Otoe County, Pawnee County, Polk County, Saline County, Saunders County, Seward County

 Absent: Jefferson County, Nemaha County, Richardson County, Thayer County, York County

Motion carried.

Service Utilization: Korver presented the service utilization survey which program directors will complete if a service receives a review or 1-year status in the RFA process. Schroder made a motion, seconded by Keebler, to approve using the survey.

Roll Call: Yes: Butler County, Fillmore County, Gage County, Johnson County, Lancaster County, Otoe County, Pawnee County, Polk County, Saline County, Saunders County, Seward County

 Absent: Jefferson County, Nemaha County, Richardson County, Thayer County, York County

Motion carried.

Supported Employment: Johnson reported efforts are being made to establish affordable housing and supportive employment in Region V. He presented the vocational support consumer survey results. Discussion followed regarding benefit analyses and the difficult application paperwork for SSI.

Year-End PATH Report: Projects for assistance in transition from homelessness (PATH) is a service for which Region V receives \$65,000 annually (October 1 – September 30). The \$65,000 is distributed equally between CMHC and CenterPointe. Korver presented the year-end PATH report. Hendricks made a motion, seconded by Schorr, to approve allocations of PATH funds to CMHC and CenterPointe (\$32,500 each).

Roll Call: Yes: Butler County, Fillmore County, Gage County, Johnson County, Lancaster County, Otoe County, Pawnee County, Polk County, Saline County, Saunders County, Seward County

 Absent: Jefferson County, Nemaha County, Richardson County, Thayer County, York County

Motion carried.

Compliance Management Report: Johnson presented the report and the site visit summaries for CMHC, Houses of Hope, and St. Monica's. Schorr made a motion, seconded by Laun, to approve the compliance management report and the corrective action plans as presented.

Roll Call: Yes: Butler County, Fillmore County, Gage County, Johnson County, Lancaster County, Otoe County, Pawnee County, Polk County, Saline County, Saunders County, Seward County

 Absent: Jefferson County, Nemaha County, Richardson County, Thayer County, York County

Motion carried.

Regional Prevention Center (RPC) Update: Morrissey presented the map of the SICA county coalitions as requested by the Board at its last meeting. She also presented the priorities from the Governor's Methamphetamine Summit, the handout on "Girlie Drinks," and the P.A.C.T. advertisement. She also reported that Captain Daniel Beres is conducting substance abuse prevention education in southeast Nebraska.

Collaborative Partner Update: Johnson reported that the Human Services Federation (HSF) received funding for the Community Services Initiative. Region V will be expanding its current collaboration with HSF by dedicating a .50 FTE to this project. The annualized contract amount is \$20,000; therefore, Region V is seeking Board approval. Keebler made a motion, seconded by Zadina, to approve entering into the \$20,000 contract with HSF.

Roll Call: Yes: Butler County, Fillmore County, Gage County, Johnson County, Lancaster County, Otoe County, Pawnee County, Polk County, Saline County, Saunders County, Seward County

 Absent: Jefferson County, Nemaha County, Richardson County, Thayer County, York County

Motion carried.

Financial Report: Van De Water presented report through December. Elwell made a motion, seconded by Hendricks, to approve the financial report as presented.

Roll Call: Yes: Butler County, Fillmore County, Gage County, Johnson County, Otoe County, Pawnee County, Polk County, Saline County, Saunders County, Seward County

 Abstain: Lancaster County

 Absent: Jefferson County, Nemaha County, Richardson County, Thayer County, York County

Motion carried.

Integrated Care Coordination Unit (ICCU): Schorr explained the SAMSHA grant that was received

five years ago. The state contracted with Lancaster County to provide services to state wards (ICCU). Now, the question is what to do with the contract; Lancaster County is looking at transitioning the administrative duties to Region V. There is also a need to investigate how to implement the ICCU in the rural areas. Schorr suggested the next topic for an agency presentation be the ICCU.

Mileage Rate: Discussion was held regarding Region V's policy for mileage reimbursement. Region V's Personnel Manual states it will pay up to the IRS allowable rate; Region V is currently paying 37.5 cents per mile. Some Board members thought the state's rate had increased to 40.5 cents per mile as of January 1. Grell made a motion, seconded by Schorr, to approve when the state mileage reimbursement rate changes, Region V will alter its rate to accurately reflect the rate being paid by the state of Nebraska.

Roll Call: Yes: Butler County, Fillmore County, Gage County, Johnson County, Lancaster County, Otoe County, Pawnee County, Polk County, Saline County, Saunders County, Seward County

 Absent: Jefferson County, Nemaha County, Richardson County, Thayer County, York County

Motion carried.

INFORMATIONAL ITEMS

Capacity Utilization Summary: Van De Water presented the summary through November.

IT Grant: Johnson reported that Heartland Health Alliance, Blue Valley, Region V, Bryan LGH, and Health Partners Initiative wrote a grant to create an information management system throughout Region V. Money will be awarded to develop, implement, and sustain the plan.

1st Quarter Waiting List Averages: Agencies are required to provide substance abuse waiting list reports weekly and mental health waiting list reports monthly. Johnson presented the first quarter waiting list averages.

OTHER BUSINESS

No other business was presented.

IMPORTANT DATES

March 14 - RGB Meeting - 10:30 a.m.

Meeting Time: Johnson asked the Board what time to start the meeting if Region V Services does not meet. The consensus was to start Region V Systems' meeting at 9:30 a.m. if Region V Services is not going to hold a meeting.

ADJOURN

There being no further business, the meeting was adjourned at 1:51 p.m.